

Convergence Site Submission Form

Requirements

1. Should have a designated local person (residing in the area of the Site) willing to do the "leg-work" necessary to put on the event. This person should have email and responds to email questions in a timely manner.
2. Should have at least 30 - 35 Hotel/Motel rooms available in the immediate area.
3. Must have Camping facilities in the immediate area.
4. Must have at least one building or large room (preferably two) where benches and tools can be set up and Demo's can be performed. The second room to be used for seminars, video's, etc. One room should have electricity available. Second Room can be a tent.
5. Preferably the site should have a working Tin or Coppersmith Shop (This is not mandatory). The site should have some historical reference to the trade.
6. There should be restaurants in the area.

The Convergence is always the weekend after Father's Day.	
Future Dates:	June 22 nd – 24 th , 2012
	June 21 st – 23 rd , 2013 (Sauder Village)
	June 20 th – 22 nd , 2014

Convergence Site Submission Form

Submitting for what year?	
Person Submitting Application	
Telephone Number	
Email	

Site Information

Name	
Address	
City, State	
Phone Number	
Web Site	
Site Contact Person	
Email	

Site Logistics

Yes	No	Is the Site available on the dates listed above?
Yes	No	Does this Site charge an admission? If so, what would be the admission for our group? _____ (subject to change).
		What would be the attendee's charge for the three days? _____ What would be the attendee's admission for one day? _____
Yes	No	Is there any other form of compensation the site is requesting? _____ _____ _____
Yes	No	Does the Site have a room that can be used for the entire length of the event?
Yes	No	Does this room have Electricity?
Yes	No	Does this room have water?
Yes	No	Are there tables and chairs available?
Yes	No	Is this room securable? (Locked at night?)
Yes	No	Does the Site have an additional room available for breakout sessions?
Yes	No	Does this room have Electricity?
Yes	No	Does the Site have a working Tin or Coppersmith Shop? (not a requirement)

Area Logistics

Yes	No	Hotel/Motel nearby? Travel Distance from Site to Lodging _____
Yes	No	Will they offer a group rate? If so, what is the daily group rate _____? (Subject to change)
Yes	No	Will they set aside 30 to 35 rooms for our group? If not, how many? _____
Yes	No	Camping nearby? Travel Distance from Site to Lodging _____
Yes	No	Will they offer a group rate? If so, what is the daily group rate? _____ (Subject to change)
Yes	No	Will they set aside 10 Camping Sites for our group? If not, how many? _____
Yes	No	Are there Restaurants nearby open for Breakfast, Lunch, Dinner? Travel distance from Site to Restaurants _____

