

# Convergence Site Submission Form

## Requirements

1. Should have a designated local person (residing in the area of the Site) willing to do the "leg-work" necessary to put on the event. This person should have email and responds to email questions in a timely manner.
2. Should have at least 30 - 35 Hotel/Motel rooms available in the immediate area.
3. Must have Camping facilities in the immediate area.
4. Must have at least one building or large room (preferably two) where benches and tools can be set up and Demo's can be performed. The second room to be used for seminars, video's, etc. One room should have electricity available. Second Room can be a tent.
5. Preferably the site should have a working Tin or Coppersmith Shop (This is not mandatory). The site should have some historical reference to the trade.
6. There should be restaurants in the area.

|   |  |
|---|--|
| The Convergence is always the weekend after Father's Day. |  |
| Future Dates:   | June 22 <sup>nd</sup> – 24 <sup>th</sup> , 2012                  |
|   | June 21 <sup>st</sup> – 23 <sup>rd</sup> , 2013 (Sauder Village) |
|   | June 20 <sup>th</sup> – 22 <sup>nd</sup> , 2014                  |

# Convergence Site Submission Form

|                               |  |
|-------------------------------|--|
| Submitting for what year?     |  |
| Person Submitting Application |  |
| Telephone Number              |  |
| Email                         |  |

## Site Information

|                     |  |
|---------------------|--|
| Name                |  |
| Address             |  |
| City, State         |  |
| Phone Number        |  |
| Web Site            |  |
| Site Contact Person |  |
| Email               |  |

## Site Logistics

|     |    |   |
|-----|----|---|
| Yes | No | Is the Site available on the dates listed above?  |
| Yes | No | Does this Site charge an admission? If so, what would be the admission for our group?<br>_____ (subject to change). |
|     |    | What would be the attendee's charge for the three days? _____   |
|     |    | What would be the attendee's admission for one day? _____   |
| Yes | No | Is there any other form of compensation the site is requesting?<br>_____<br>_____<br>_____                          |
| Yes | No | Does the Site have a room that can be used for the entire length of the event?                                      |
| Yes | No | Does this room have Electricity?  |
| Yes | No | Does this room have water?  |
| Yes | No | Are there tables and chairs available?  |
| Yes | No | Is this room securable? (Locked at night?)  |
| Yes | No | Does the Site have an additional room available for breakout sessions?  |
| Yes | No | Does this room have Electricity?  |
| Yes | No | Does the Site have a working Tin or Coppersmith Shop? (not a requirement)   |

## Area Logistics

|     |    |   |
|-----|----|---|
| Yes | No | Hotel/Motel nearby?<br>Travel Distance from Site to Lodging _____   |
| Yes | No | Will they offer a group rate? If so, what is the daily group rate _____? (Subject to change)                      |
| Yes | No | Will they set aside 30 to 35 rooms for our group? If not, how many? _____   |
| Yes | No | Camping nearby?<br>Travel Distance from Site to Lodging _____   |
| Yes | No | Will they offer a group rate? If so, what is the daily group rate? _____ (Subject to change)                      |
| Yes | No | Will they set aside 10 Camping Sites for our group? If not, how many? _____                                       |
| Yes | No | Are there Restaurants nearby open for Breakfast, Lunch, Dinner?<br>Travel distance from Site to Restaurants _____ |

